

Form 'A'

Form of Application for seeking information

I.D.No.....

(For official use)

To

The Competent Authority,

.....

.....

1. Name of the Applicant

2. Address

3. Particulars of information-

Concerned department

Particulars of information required :

i. Details of information required :

ii. Period for which information asked for :

iii. Other details :

4. I state that the information sought does not fall within the restrictions contained in **Section** of the Act and to the best of my knowledge it pertains to your office.

5. A fee of Rs.....has been deposited in the office of the Competent authority vide No.....dated.....

Place :

Date :

Signature of Applicant

E-mail address, if any :

Tel. No.(Office).....

(Residence).....

Note:- (i) Reasonable assistance can be provided by the Competent authority in filling up the Form A.

(ii) Please ensure that the Form A is complete in all respect and there is no ambiguity in providing the details of information required.